



## Child Development Division

## MANAGEMENT BULLETIN

<b>Subject:</b> ANNOUNCEMENT AND APPLICATION FOR PLAYGROUND SAFETY CONTRACTS FOR INFANT/TODDLER CHILD DEVELOPMENT PROGRAMS	<b>No:</b> MB 02-05
<b>Authority:</b> BUDGET ACT OF 2001-02	<b>Date:</b> March 15, 2002
	<b>Expires:</b> December 31, 2002

**ATTENTION: ALL CHILD CARE AND DEVELOPMENT CONTRACTORS PROVIDING  
CHILD DEVELOPMENT SERVICES FOR AGES BIRTH TO THREE**

### PURPOSE

The purpose of this Management Bulletin is to announce and provide an application for Playground Safety Contracts for infant and toddler child care and development programs. The application will allow current Child Development Division (CDD) contractors (including General, Family Child Care Home Networks, Migrant, and Campus programs) serving children ages 0-3 to identify whether they wish to receive Playground Safety funds in order to improve the quality and safety of their programs. Current CDD contractors on conditional status may apply for these funds. For the purpose of this Request for Application (RFA), Head Start, Alternative Payment, CalSAFE programs, and individual family child care homes are not eligible to apply for this funding.

These funds must be used to maintain compliance with health and safety requirements established by state licensing regulations and local health and fire departments, to comply with the Americans with Disabilities Act (ADA) of 1990, or to purchase or replace equipment necessary for the health and safety of children enrolled in state-subsidized child care and development programs.

### BACKGROUND

Provisions 7(a) and (b) of Item 6110-196-0001 of the Budget Act of 2001-02 provide funds to increase the quality and availability of infant and toddler child care and development programs. There is approximately \$1.9 million available for this purpose from funds earmarked for infant toddler activities in the federal Child Care and Development Fund (CCDF). In accordance with the State Plan, these funds, in the form of Playground Safety Contracts, may be used for any allowable expense, except salaries, benefits, the provision of direct services and lease/rent payments, related to the operation of infant and toddler child care and development programs.

We anticipate that the contracts will have a base of \$3,000 for the smallest programs and increase in amount depending on the number of children served. The exact amount of each grant will be calculated when the applications have been returned. A letter announcing each

contract award will be mailed to the requesting programs in early April 2002. The anticipated period of performance will be May 1, 2002, through June 30, 2003. Final invoices must be submitted by August 31, 2003.

If funds are insufficient to provide contracts to all programs, priority will be given to the smallest programs because of their limited capacity to generate sufficient revenue to support the type of quality expenditures funded by these contracts.

### **APPLICATION**

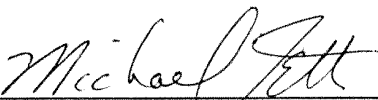
This application is an opportunity for current CDD contractors providing infant and toddler (birth to three years) services to indicate the number of children currently being served and to request Playground Safety funds for their programs. Because of the limited funds, there will be no appeal of the funding awards.

Return your application by mail or fax by **March 29, 2002**.

Mail: Attention: Lydia Crowell  
California Department of Education  
Child Development Division  
MB 02-05  
560 J Street, Suite 220  
Sacramento, CA 95814

Fax: (916) 323-8054

Questions about this Management Bulletin should be directed to Gail Brodie at (916) 322-4861.



Michael Jett, Director  
Child Development Division



Kathy B. Lewis  
Deputy Superintendent  
Child, Youth and Family Services Branch

Attachment: Playground Safety Grant Application

This Management Bulletin is mandatory only to the extent that it cites a specific statutory and/or regulatory requirement. Any portion of this Management Bulletin that is not supported by a specific statutory and/or regulatory requirement is not prescriptive pursuant to Education Code section 33308.5.

**PLAYGROUND SAFETY CONTRACT APPLICATION  
FOR FY 2001-02**

**See Instructions on the following page**

Contractor name \_\_\_\_\_ Contract number \_\_\_\_\_

Address \_\_\_\_\_

Contact person for this application \_\_\_\_\_

Telephone number \_\_\_\_\_ E-mail Address \_\_\_\_\_

Fax \_\_\_\_\_ County/ID \_\_\_\_\_

How many children are you currently serving on a typical day? Please indicate by age group.

**Do not count any child more than once.**

		Infant/Toddler Children ages 0-3
Full time 6.5 or more hrs/day	Subsidized	
Full time	Non-subsidized	
Part time--less* than 6.5 hrs/day	Subsidized	
Part time*	Non-subsidized	

\*Children enrolled less than 32.5 hours per week should be included here.

I certify that this information is accurate to the best of my knowledge.

Authorized Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Thank you very much for your assistance. If you have questions, please contact Gail Brodie at (916) 322-4861 or gbrodie@cde.ca.gov. **Please return the application by March 29, 2002.**

Mail: Attention: Lydia Crowell  
California Department of Education  
Child Development Division  
MB 02-03  
560 J Street, Suite 220  
Sacramento, CA 95814

Fax: (916) 323-6853

**Instructions for the Resource Grant Application Chart:**

- Do not count any child more than once.
- Write N/A (not applicable) in any box that represents a group not served.
- Enter the number of full time and part time children you are serving in your infant and toddler program. You may use actual head counts on a typical day for this entry.
- If children are enrolled for less than 32.5 hours a week, they should be counted as part-time.
- Every box should be marked either N/A, or a number representing the number of children served.